

Non-Credit Bearing and Independent Academic Travel Policy

The University of Tulsa recognizes that students seek a diversity of experiences abroad and that non-credit-bearing experiences or independent international academic travel may provide powerful professional and personal learning experiences. We also acknowledge that all travel abroad carries particular risks. This section outlines a policy for students participating in an independent or group academic experience abroad in a manner consistent with other University policies on international travel. Examples of these experiences are mission trips organized by TU campus ministries, athletic team travel, students attending conferences abroad funded by TU or a student group conducting research or a project abroad.

Students participating in international academic experiences that have been significantly sponsored by The University of Tulsa will be expected to follow the procedures outlined here. The University will consider any of the following conditions evidence that it is a significant sponsor of the experience abroad:

- **The experience abroad is primarily organized, directed or otherwise coordinated by TU**
- **Students have received financial support to be applied toward their participation in the non-credit-bearing program or in an independent international academic experience. Such financial support may be applied toward travel, registration fees, conference fees, housing or accommodations, living stipend, or any other expenses directly required for students to participate in the program**
- **The experience will be conducted by a recognized TU student organization with a faculty adviser**

Students who are participating in an experience that meets at least one of the criteria above will be expected to demonstrate they are in good academic standing with the university and follow University policies regarding international travel. Additionally, students will be expected to complete the following:

Registration with the Center for Global Education: Students will complete the online registration form. This form will require students to provide information including dates of travel, in-country contact information, emergency contacts, and health conditions that may impact travel. The registration link is on the CGE webpage under “Policies and Procedures”.

Assumption of Risk: Student will be expected to sign an Assumption of Risk document acknowledging the risks associated with their participation in independent travel abroad. The document can be signed using the CGE online registration.

Insurance: By registering with the CGE, students will be provided at no additional charge The University of Tulsa sponsored travel insurance. Students will receive an insurance card and instructions of how to access the insurance. Please refer to the insurance policy for coverage details.